

**Healthcare Cost Containment Committee Minutes**  
**December 15, 2020**  
**3:00 p.m.**

**Attendees:** Peter Bergeron, Debie Clayton, Shawn Croteau, Ashley Dennis, Mary Ethier, Melissa Gagne, Kelly Grassini, Rick Greenier, Jenna Hardy, Christine Soucy, Sandy Swanson, Erin Tyrrell

Wellness coordinators Shawn Croteau, Kelly Grassini, Rick Greenier, Tammy O'Connor and Christine Soucy plan to attend the annual HealthTrust sponsored Wellness Training event on January 20, 2021 at 9:00 a.m. This year the training will be virtual and will be recorded. The District will receive an incentive check for \$3,000 (\$500 x 6) for their attendance at the Wellness Training.

The purpose the meeting was to begin a conversation on how to spend the \$3,000 from HealthTrust for the 2020-2021 school year during the COVID-19 pandemic.

Sandy Swanson acknowledged the purchase of gift cards was prohibited in recent years. She announced gift cards are now acceptable. She explained the HealthTrust incentive funds had previously been placed in an account within the operating budget. The operating budget is money raised through taxes. The auditors cited the gift card purchases in an audit report. The HealthTrust incentive funds are now placed in an account very separate from the operating budget. Gift cards can now be purchased because those funds were not raised through taxes.

Initial Thoughts:

- Gift Cards (Amazon, local businesses)
  - Incentives for participating in HealthTrust challenges or programs
  - Lottery style raffle for all employees
  - SmartShopper usage
  - Individuals with a secure account on HealthTrust website
  - Trivia questions and answers
- Petrocelli Promotion Group purchase
- Purchase Shaw's' gift card to be used for staff luncheon after COVID-19 restrictions are lifted.
- The committee felt it was important to include all employees inclusive of the maintenance department and food service department. The distribution of funds should be fun, easy and avoid added burden to individuals during the COVID-19 pandemic.

Final Considerations:

- Distribute sixty **\$25 gift cards** through a random raffle with equal distribution between schools, maintenance, food service, student services and central office (\$1,500)
- Purchase six **\$200 Shaws'** gift cards for six schools when staff return (\$1,200)
- Allocate some money for a **similar experience for maintenance, food service, student services and central office**. (Note: Sandy has since learned that best time for maintenance would be a summer or a vacation week when the entire maintenance department works first shift.)

Action Items:

- Email [erin.tyrrell@sau26.org](mailto:erin.tyrrell@sau26.org) your recommendations for local business gift cards.
- Email [melissa.gagne@sau26.org](mailto:melissa.gagne@sau26.org) any after meeting thoughts relative to the gift card distribution.

Next Meeting:

The next meeting will be Tuesday, January 12, 2021 at 3:00 p.m. via zoom invitation.

The meeting adjourned at 3:50 p.m.